ASCC Assessment Panel

Approved Minutes

Monday September 19, 2016 3:00pm-4:30pm

110 Denney Hall

ATTENDEES: Hawkins, Hogle, Jenkins, King, Krissek, Nini, Vaessin

Agenda:

1. Welcome & Intros
	* Overview of the charge of the Assessment Panel and the purpose of GE assessment.
2. Approval of 4-18-16 Minutes
	* Krissek, Jenkins, unanimously approved
3. Updates on ULAC discussion
	* The General Education program is going to be reviewed.
	* The Panel could ask ULAC if there is any information that could be beneficial in this process that the Assessment Panel could request in future GE course set reports.
	* Proceed with GE rubric development as planned.
4. Qualtrics and next steps
	* There will be a presentation at the next panel meeting to show how the system works. The panel members will then be asked to submit a report through qualtrics and then it will be piloted to a select number of instructors during the 2016-2017 academic year.
5. Course-set reports to review and request
	* An updated list of the reports to be reviewed and requested was shared with the panel members.
6. Reviewing reports
	* The process for reviewing reports was discussed with the decision to continue reviewing in the same manner.
	* The reports are being evaluated rather than the individual instructors.
	* The reports received over the summer will start being reviewed at the October 17th meeting.